

**INMAN PARK POOL ASSOCIATION**  
*Party Policies and Procedures*

*Having parties at our pool is a privilege that we all share. Be aware that the procedures and requirements for a party are to ensure the safety and comfort of you, your guests and other members. All private parties are required to use the 2<sup>nd</sup> Floor Party room.*

**GENERAL INFORMATION**

- Parties are defined as a group of 6 or more guests or a group of more than 10 guests and members.
- Parties are limited to no more than 30 persons, guests and members.
- There are certain days that parties will not be permitted, i.e. 4<sup>th</sup> of July, during member group parties and scheduled maintenance.
- Parties will be scheduled on a first come, first serve basis.
- Party fees are non-refundable.
- A Party is required to use the 2<sup>nd</sup> Floor party room. Private parties are no longer allowed to use the common eating area.
- The hosts of the party are responsible for their party leaving the pool area and 2<sup>nd</sup> Floor party room in good and orderly condition. A \$50 cleaning fee will be assessed for non-compliance.
- The Party Information Sheet and all fees and deposit must be received 10 days before the date of a party.
- All other Rules, Regulations and Operating Procedures apply to a party.

**PARTY FEES**

**Check #1 – Calculation of Fees-make check payable to IPPA**

\$40 for Weekdays – Monday 6:00 AM – Friday until 4:30 PM \$ \_\_\_\_\_

\$60 for Weekends – Friday 5:00 PM – Sunday until 7:30 PM \$ \_\_\_\_\_

**Add \$25 fee for extra Lifeguard if you have:**

20+ guests with no alcohol add \$25 \$ \_\_\_\_\_

15+ guests with alcohol add \$25 \$ \_\_\_\_\_

**Total** \$ \_\_\_\_\_

**Check #2 – Cleaning Deposit-payable to IPPA**

For private parties the cleaning deposit is \$50. Check will be destroyed if additional cleaning is not necessary after your party. This deposit check will not be deposited prior to a party. If the pool and clubhouse area are left in good condition after a party the check will be destroyed. If these areas are not in acceptable condition the fee will be used to pay for additional cleaning services.

**HOW TO SCHEDULE A PARTY**

- Complete the [Party Information Form](#).

- Mail the Party Information Form with two separate checks, one for your party fee and the other for your cleaning deposit to: IPPA, 25 Spruce Street, Atlanta, GA 30307

*Please be aware that Party Policies and Procedures are subject to change without notice as the membership association sees the need to adjust them to ensure the safety and comfort of the members.*